## **U.S. Department of Labor**

Employment & Training Administration John F. Kennedy Federal Building Room E-350 Boston, MA 02203



**WORKFORCE SYSTEMS LETTER NO.: 04-25** 

DATE: July 13, 2004

| <b>EFFECT:</b> | <u>ACTION</u> | <u>INFO</u>  | WITH ATTACHMENT |
|----------------|---------------|--------------|-----------------|
|                | [X]           | [X] SWAs     | [X]             |
|                | [X]           | [X] WIBs     | [X]             |
|                | [X]           | [X] ONE-STOP | [X]             |

SUBJECT: 8th Annual Rapid Response Summit

On August 16-18, 2004 the 8<sup>th</sup> Annual Rapid Response Summit will be held at Ceasars Atlantic City in Atlantic City, New Jersey. This event is co-sponsored by the Region 1 Office of the Employment and Training Administration and the New Jersey Department of Labor and Workforce Development in partnership with the New Jersey AFL-CIO.

The Rapid Response Summit has grown over the years from a regionally based event to include States in other geographic areas and ETA's National Office. Mason Bishop, the Deputy Assistant Secretary for the ETA, is invited to speak at this year's Summit. Topics for this event include: Integration, NEG E-Application, Trade; Working with Outplacement Firms;, Business Outreach; WARN; Performance Measures for Dislocated Worker Programs as well as many others.

Information regarding this event, including registration materials; hotel and transportation information and a draft agenda may be found at <a href="http://www.state.nj.us/labor/RapidResponse.html">http://www.state.nj.us/labor/RapidResponse.html</a>. The registration fee for this conference is \$120. The conference and hotel registration deadline is **Friday July 16**, **2004**. For your convenience, a copy of the registration form is included with this transmission.

I encourage you or your appropriate staff to attend this event. If you have any questions regarding this event, please contact Shobhan Bantwal or Rick Smith of the New Jersey Department of Labor at 1(800) 343-3919.

Joseph F. Stoltz

Regional Administrator

Attachment

## **REGISTRATION FORM**

**Registration Fee: \$120 per person** 

Send Registration(s) to: Tom Drabik, Assistant Director Response Team New Jersey Department of Labor P.O. Box 933 Trenton, New Jersey 08625-0933 Telephone: 1(800) 343-3919

Fax: (609) 777-3202

Email: jpetro@dol.state.nj.us

| Name:   | Title:   |  |  |
|---|--|--|--|
| Agency:   |  |  |  |
| Address:  |  |  |  |
|   | Fax:   |  |  |
| E-mail Address:   |  |  |  |
| Payment: Mail payment with registratio *Make checks payable to: "State of New | n form to above address by July 16, 2004.<br>Jersey Department of Labor" |  |  |

<u>Note</u>: The registration fees cover Day 1 refreshments, Reception, Day 2 continental breakfast, banquet luncheon, and Day 3 continental breakfast.

If you have questions regarding the Summit, please contact Shobhan Bantwal or Rick Smith at 1(800) 343-3919.